**JOB DESCRIPTION**

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|  | **SECTION 1 – POSITION** |  |
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|  | Position Title | Thermal Insulation Apprentice | Grade | Apprentice |  |
|  |  |  |
|  | Department | Insulation | Location | Various |  |
|  |  |  |
|  | Line Manager | As per Contract | Position | Site Supervisor |  |
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|  | **SECTION 2 – MAIN PURPOSE** |  |
|  | Main purpose of the job |  |
|  | To assist in the measuring, cutting, and fitting of insulation and cladding. |  |
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|  | **SECTION 3 – DUTIES** |  |
|  | Main duties and tasks |  |
|  | * To help measuring, cutting, and fitting insulation materials
* To help measuring, cutting, and fitting cladding
* Assuming health and safety responsibility for self and others
* Bringing health and safety issues to the attention of the Site Supervisor
* Adhering to risk assessments and method statements
* Completing visual inspections of hand tools
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|  | **SECTION 4 – RESPONSIBILITY** |  |
|  | Areas of responsibility for all resources (including people, finance and purchase) |  |
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|  | **SECTION 5 – QUALIFICATIONS, SKILLS AND EXPERIENCE** |  |
|  | Relevant qualifications, skills and experience required |  |
|  | * CCNSG Safety passport
* Good communication skills
* Good organisational skills
* Time management skills
* Experience on construction sites preferrable
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|  | **SECTION 6 – APTITUDE** |  |
|  | Specific abilities and aptitude required |  |
|  | * Able to work in a team
* Able to work independently
* Able to work under pressure
* Good communicator
* Methodical
* Organised
* Willing to learn
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|  | **SECTION 7 – OTHER INFORMATION** |  |
|  | Other information relevant to the position |  |
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| **Post holder** |  | **Date** |
| **Line manager** |  |  |
| *This description is a general statement of required major duties and responsibilities performed on a regular and continuous basis. It does not exclude other duties as assigned.* |