**JOB DESCRIPTION**

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|  | **SECTION 1 – POSITION** | | | |  |
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|  | Position Title | Thermal Insulation Apprentice | Grade | Apprentice |  |
|  |  | | | |  |
|  | Department | Insulation | Location | Various |  |
|  |  | | | |  |
|  | Line Manager | As per Contract | Position | Site Supervisor |  |
|  |  | | | |  |
|  | **SECTION 2 – MAIN PURPOSE** | | | |  |
|  | Main purpose of the job | | | |  |
|  | To assist in the measuring, cutting, and fitting of insulation and cladding. | | | |  |
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|  | **SECTION 3 – DUTIES** | | | |  |
|  | Main duties and tasks | | | |  |
|  | * To help measuring, cutting, and fitting insulation materials * To help measuring, cutting, and fitting cladding * Assuming health and safety responsibility for self and others * Bringing health and safety issues to the attention of the Site Supervisor * Adhering to risk assessments and method statements * Completing visual inspections of hand tools | | | |  |
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|  | **SECTION 4 – RESPONSIBILITY** | | | |  |
|  | Areas of responsibility for all resources (including people, finance and purchase) | | | |  |
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|  | | | | | |
|  | **SECTION 5 – QUALIFICATIONS, SKILLS AND EXPERIENCE** | | | |  |
|  | Relevant qualifications, skills and experience required | | | |  |
|  | * CCNSG Safety passport * Good communication skills * Good organisational skills * Time management skills * Experience on construction sites preferrable | | | |  |
|  | | | | | |
|  | **SECTION 6 – APTITUDE** | | | |  |
|  | Specific abilities and aptitude required | | | |  |
|  | * Able to work in a team * Able to work independently * Able to work under pressure * Good communicator * Methodical * Organised * Willing to learn | | | |  |
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|  | **SECTION 7 – OTHER INFORMATION** | | | |  |
|  | Other information relevant to the position | | | |  |
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| **Post holder** |  | **Date** |
| **Line manager** |  |  |
| *This description is a general statement of required major duties and responsibilities performed on a regular and continuous basis. It does not exclude other duties as assigned.* | | |